

HOLCOMBE PARISH COUNCIL
MENDIP DISTRICT OF THE COUNTY OF SOMERSET

www.holcombepc.org.uk

Clerk: Vickie Watts, Gallant Hill Farm, Foxcote, Radstock, BA3 5YB
clerk@holcombepc.org.uk 07971 516916 - 01749 880428

In line with government guidance, recommended social distancing and self-isolation rules for those who are vulnerable during the Covid-19 pandemic, it was agreed that the April meeting would be conducted as a virtual meeting. This was achieved using "Zoom" software.

**Minutes from Holcombe Parish Council Virtual Meeting, which took place on
Tuesday 7th April 2020 at 7.30 pm.**

Councillors Present Cllr Graham Crowe (Chair)
 Cllr Phil Gait
 Cllr Simon Brand
 Cllr Steph Chorley
 Cllr Terry Dumbrell
 Cllr Anne Golledge
 Cllr Peter Jennings
 Cllr Sue Robinson

In attendance: County Cllr Mike Pullin (Part) and the Clerk, Vickie Watts taking the minutes and no members of the public

Public forum

There were no points raised.

County Cllr Mike Pullin joined the meeting. He reported that the current statistics for Somerset were 114 people had contracted the covid-19 virus and to date 15 people had died. If he is able to help in any way then he asked us to call him

County Cllr Mike Pullin left the meeting

1 Apologies for absence

Cllr Robert Mitchell, District Cllr Townsend and District Cllr Ham had given their apologies which were accepted by the Chairman.

2 Declarations of Interests and Dispensations

Cllr Golledge declared an interest in the payments section as she had submitted a claim for expenses incurred purchasing memorabilia for VE day 75.

3 Minutes of previous monthly meeting held on 3rd March 2020

The minutes have been circulated to all Councillors prior to the meeting. It was proposed by Cllr Golledge and seconded by Cllr Jennings that the minutes accurately reflected the meeting and voted unanimously in favour of the Chairman signing them at the earliest opportunity.

VW/GC

7 For, 0 Against, 1 Abstentions

4 Action points from last meeting and matters arising.

All actions from the last meeting had been completed or will be mentioned during this meeting apart from:

- Highways - The Clerk would invite residents to report accidents in writing to evidence the issues within the village which will support future action to reduce speed and improve road safety. VW
- Risk Assessment for a Flag Pole – Needs to be completed along with a method statement. Cllr Crowe will add this to risk assessment document once the flag pole has been installed. GC
- An email had been received requesting that the kissing gate should not be removed as it was part of Holcombe's heritage and prevented cyclists or motorcyclists from using the route as a cut through. After careful consideration it was agreed that the swing gate would be removed but the arch would remain meaning it would not be easily negotiated on 2 wheels. This would be monitored for 3 months. It was agreed that the Clerk would reply to the resident explaining what would be now take place – the arch will be left and the gate would be kept during the period of monitoring. The Clerk would ask the residents to keep a written record of any disruption during the period of monitoring. VW
Ag

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- CPRE Newsletter and request for funding. This will be considered at May meeting.

5 Business continuity motion

It was agreed that the Chairman, Vice Chairman or designated officer would stand in for the Clerk if she was unable to perform her duties. All Councillors voted in favour of adopting the business continuity motion.

8 For, 0 Against, 0 Abstentions

6 Planning Applications

- 6.1 2020/0606/CLE - Application for a certificate of lawful existing development for the existing access to the dwelling Paddock Lodge. Paddock Lodge Lane, Off Holcombe Hill, Holcombe

All Councillors had considered the plans via the Mendip District planning portal prior to the meeting. Cllr Dumbrell stated that he could see no reason why a certificate of lawful existence should not be granted and therefore proposed that the application be recommended for approval, which was seconded by Cllr Chorley.

8 For, 0 Against, 0 Abstentions

- 6.2 2020/0674/HSE - Erection of single storey rear extension, Altavona, Holcombe Hill, Holcombe

Councillors had considered the plans via the Mendip District planning portal prior to the meeting. Cllr Dumbrell had proposed that the extension seemed appropriate for its location and should be recommended for approval, which was seconded by Cllr Golledge.

8 For, 0 Against, 0 Abstentions

7 Planning updates - For information only.

- 7.1 2020/0182/FUL – Erection of a general-purpose agricultural building, Southmead Farm, Charlton Road, Holcombe. MDC approved with conditions
- 7.2 2017/2091/FUL – Change of use from cattle yards to industrial units, Ash Farm, Charlton Road, Holcombe. MDC approved with conditions
- 7.3 2020/0326/FUL – Conversion of barn to a dwelling. Manor Farm, Longleat Lane, Holcombe. MDC approved with conditions

8 Update on VE Day 75 celebrations

The event has been cancelled with main providers already booked being notified that it will not be going ahead. Discussion was held as to how the VE Day 75 could be marked in light of the current lock down. It was agreed that Cllr Chorley would ask Rev'd Clarissa Cridland if the bells at St Andrews could be rung to mark the occasion.

SC

It was agreed that VE day 75 could be marked on VJ Day and should take a similar format as previously arranged for VE Day 75. All Councillors agreed that despite requests from members of the public, there would be no Gala this year – The Clerk to post on the Facebook page that the Gala will not take place. Further discussion on how Holcombe will mark VE Day 75 will be made at the May meeting.

VW
Ag

9 Finance

- 9.1 **Income** - The following income had been received during the previous month:

Bryan G Bishop	Additional inscription for Jack Evans	£37.00
Nat West	Interest	£4.23
Safe South West	Grant for Emergency Plan kit	<u>£148.88</u>
	Total	<u>£190.11</u>

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9.2 **Payments**

The following payments were presented for payment by the Parish Council:

Vickie Watts – Clerk Salary £439.24 & Expenses £50.59	£489.83
One stop promotions – Flag pole & installations	£1,329.60
Geeking It Simple – Set up & licences for February, March & April	£223.00
Citizens Advice Mendip	£500.00
KSS CRC Ltd (BGSW Division) – Community Payback	£36.00
Anne Golledge – VE Day memorabilia	£72.10
Holcombe Village Hall – Hall Hire for Jan to March	£54.00

It was proposed by Cllr Dumbrell and seconded by Cllr Gait that the payments should be made.

7 For, 0 Against, 1 Abstentions

10 Request from Bryan G Bishop Funeral Directors for additional inscription

The Clerk explained that an application for an additional inscription had been received from Bryan G Bishop for the deceased Mr Jack Evans. All Councillors agreed that the additional wording was acceptable and voted in favour of approving the application.

8 For, 0 Against, 0 Abstentions

11 Approve Flag Policy

There was much discussion over possible amendments to the policy. It was agreed that the amendments would be made by the Clerk in conjunction with Cllr Crowe and circulated to all Councillors for comment. It was agreed that the Policy should be approved with these amendments and could be further amended by the Council as required in the future.

8 For, 0 Against, 0 Abstentions

12 Dates for next meeting

Tuesday 5th May 2020 – Parish Council meeting