

**HOLCOMBE PARISH COUNCIL
IN THE COUNTY OF SOMERSET**

www.holcombepc.org.uk

Clerk: Vickie Watts, Gallant Hill Farm, Foxcote, Radstock, BA3 5YB
clerk@holcombepc.org.uk 07971 516916 / 01479 880428

1st May 2024

Meeting of Parish Council

A Meeting of the Holcombe Parish Council will be held at Holcombe Village Hall on **Tuesday 7th May 2024** following the Annual Parish Council meeting and will therefore **not start before at 7.30pm.**

Everyone is welcome.

Kind regards

Vickie Watts
Parish Clerk

AGENDA

- 1. Public forum**
- 2. Apologies for absence**
- 3. Declaration of interests and dispensations**
- 4. Approve Minutes of previous monthly meeting held on Tuesday 2nd April 2024**
- 5. Action updates from last meeting**
- 6. Reports**
 - 6.1 PCSO
 - 6.2 Somerset Council
- 7. Planning Applications**

2021/2815/FUL – Application to vary condition 9 (materials) of planning approval 2021/2815/FUL (Redevelopment of stables with 1no. dwelling) to grey concrete slates and Upvc windows/doors.
The Old Stable, Brewery Lane, Holcombe

2024/0593/HSE - First floor extension to provide additional bedroom.
Little Tynning Charlton Road Holcombe
- 8. Report on any Planning updates**

**HOLCOMBE PARISH COUNCIL
IN THE COUNTY OF SOMERSET**

www.holcombepc.org.uk

Clerk: Vickie Watts, Gallant Hill Farm, Foxcote, Radstock, BA3 5YB
clerk@holcombepc.org.uk 07971 516916 / 01479 880428

9. Finance

- 9.1 Agree Bank Reconciliation
- 9.2 Consider and approve the year end accounts 31st March 2024
- 9.3 Review and Agree Reserves
- 9.4 Review Asset Register 2024/25
- 9.5 Review Financial Risk Assessment 2024/25
- 9.6 Annual Audit – Agree resolution that Holcombe Parish Council meets the criteria for 2023/24 and wishes to be an exempt authority, not subject to the limited assurance review, for that year. Sign the Certificate of Exemption
- 9.7 Consider and approve section 1 of the Audit - Annual Governance statement 2023/24
- 9.8 Consider and approve section 2 of the Audit - Accounting statements 2023/24
- 9.9 Parish Council Payments:

Vickie Watts – Salary & Expenses	£350.79
Npower – Lychgate Electricity Supply	£115.46

- 9.10 Playing Field Payments:

There were none

10.Highways

- 10.1 Update on Auto Speed Watch
- 10.2 Update on existing issues already reported to Somerset Highways
- 10.3 Report of new issues

11.Discuss request from Somerset Council for engagement in an exercise to help pull together a guidance toolkit for public rights of way maintenance

12.Councillor Reports/Updates including Highways, Playing Field, Village Hall, SALC, etc

13.Meetings/Training to attend

14.Correspondence

15.Next meetings:

4th June 2024 Parish Council meeting