

**HOLCOMBE PARISH COUNCIL  
IN THE COUNTY OF SOMERSET**  
[www.holcombepc.org.uk](http://www.holcombepc.org.uk)

18 June 2025

**Meeting of Parish Council**

A summons to attend is hereby given that a meeting of the Parish Council will be held at Holcombe Village Hall on **Tuesday 24 June starting at 7.30pm.**

Everyone is welcome.

Kind regards,  
S M Brand  
Chairman

**AGENDA**

- 1. Public Forum**
- 2. Apologies for absence**
- 3. Declaration of interests and dispensations**
- 4. Approve Minutes of previous meeting held on 3 Jun.**
- 5. Actions/matters arising from the previous meeting**
- 6. Reports**
  - 6.1 PCSO
  - 6.2 Somerset Council
- 7. Planning Applications**
- 8. Report on Planning Updates**
- 9. Finance**
  - 9.1 Agree bank reconciliation
  - 9.2 Consider and approve the year end accounts 31<sup>st</sup> March 2025
  - 9.3 Review Asset Register 2024/25
  - 9.4 Review Financial Risk Assessment 2024/25
  - 9.5 Annual Audit – Agree resolution that Holcombe Parish Council meets the criteria for 2024/25 and wishes to be an exempt authority, not subject to the limited assurance review, for that year. Sign the Certificate of Exemption
  - 9.6 Consider and approve section 1 of the Audit - Annual Governance statement 2024/25
  - 9.7 Consider and approve section 2 of the Audit - Accounting statements 2024/25
  - 9.8 Parish Council Payments:

AML – Accounting Services	£90
HMRC – Outstanding payment	£16.44
V Watts – Administration Support	£108

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**10. Highways**

- 10.1. Update on Auto Speed Watch.
- 10.2. Update on existing issues already reported to Somerset Highways.
- 10.3. Report of new issues.

**11. Councillor Reports/Updates including highways, playing field, village hall, SALC etc.**

**12. Meetings/Training to attend**

**13. Correspondence**

**14. Next meeting**

Parish Council Meeting Sep 2 2025 at 7.30pm